

**OCO Monitoring Visit to Airway Heights Corrections Center  
Conducted by Caitlin Robertson, Assistant Ombuds—Eastern Division**

**Background**

- The Office of the Corrections Ombuds (OCO) received numerous concerns regarding the Department of Correction's (DOC) response to COVID-19. Additionally, OCO received several requests to enter DOC facilities and perform monitoring visits. For the above reasons, on May 7, 2020, OCO Assistant Ombuds Caitlin Robertson conducted a monitoring visit to Airway Heights Corrections Center (AHCC). The purpose of the visit was to observe AHCC's response to COVID-19.

**Executive Summary/ Key Findings**

- Throughout the OCO monitoring visit, calm interactions were observed between DOC staff and incarcerated individuals, among DOC staff, and within the incarcerated population. The overall observable atmosphere among DOC staff and the incarcerated population was a low energy level and a feeling of tiredness. The facility was quieter and seemed less busy than under "normal operations." The reductions in noise, interactions, and presence of people frequently moving around the facility are, likely, all expected results of implementing physical distancing protocols.
- The facility appeared clean and orderly. Porters were observed cleaning throughout the facility with Hepastat 256. Bottles of Hepastat 256 were observed widely available throughout the facility.
- OCO staff observed a nearly 100% compliance with DOC staff wearing face coverings (fabric cloth coverings, surgical masks, etc.) and a nearly 100% compliance with the incarcerated population wearing face coverings (DOC provided surgical masks and bandanas). OCO observed:
  - Two separate interactions of staff reminding other staff to pull up their face covering; the mistake was quickly corrected with no negative interaction observed.
  - One interaction of a staff member reminding an incarcerated person to pull up their face covering; the mistake was quickly corrected with no negative interaction observed.
- As discussed with kitchen staff, white foam, single use, food containers are not designed to maintain heat for long periods of time. Additionally, the large, mesh-like, shelving transportation devices are not insulated. Therefore, the temperature of delivered food is not optimal; kitchen staff agree. Purchasing better equipment and implementing a different delivery protocol, which can provide for more optimal food temperature at time of delivery, would improve this process.

- Implementing a “grab and go” meal process which utilizes white foam, single-use, food containers has created a huge amount of non-biodegradable waste, as observed throughout the facility. If this meal process is likely to be indefinitely maintained, consider implementing the use of a more environmentally friendly takeout container product.

## **Statutory Authority**

- Per RCW 43.06C.050, OCO has “reasonable access” to all state correctional facilities in order to monitor compliance with respect to the rights and safety of incarcerated individuals.

## **Observations**

### ***Entrance***

- At the main entrance of AHCC, OCO staff was asked to read through the screening questions and provide answers. After answering no to all questions, temperature was taken by DOC staff. After passing the temperature check, the day’s dot sticker (green) was placed on ID badge. At the time of entrance, OCO staff was the only person screened. However, on subsequent entrances, OCO observed DOC entrance staff checking badges for today’s sticker. All DOC staff were observed wearing face coverings and the staff person taking temperatures was wearing gloves and standing behind a clear plastic-like barrier (Appendix A, Photo A).

### ***Main Facility***

- OCO observed COVID-19 posted DOC memos, health-safety information posters, and reminders to staff and incarcerated population throughout the facility. DOC staff were observed wearing face coverings and additional PPEs throughout the facility, both inside and outside of buildings (Appendix A, Photos B and C). The incarcerated population was observed in a staggered pattern while walking to the kitchen to pick up “grab and go” meals, to provide for greater physical distancing (Appendix A, Photo D). Desks were arranged to allow for greater physical distancing while programming (Appendix A, Photo E).

### **K Unit – B Side**

- As many individuals with special medical needs are housed in K Unit, AHCC is operating this unit under a “protective separation” procedure. Prior to entering the K Unit, OCO staff was instructed to wash hands, spray down bottom of shoes with Hepastat, don a protective gown, and wear gloves. All DOC staff inside K Unit were observed wearing a face covering, a protective gown, and gloves. Some of the incarcerated population of K Unit were observed wearing face coverings and physically distancing while sitting outside (Appendix A, Photo F). Inside the unit, both COVID-19 and OCO posters were visible in the dayroom. The housing unit appeared clean and incarcerated individuals were observed cleaning surfaces

using Hepastat spray bottles and wiping down with rags. Soap and water were available in the restrooms; no hand sanitizer was available. When asked, incarcerated individuals said that six feet of distance was not possible in their cells, which OCO staff also observed. The dayroom was sparsely populated, as about half of the tier was observed sitting outside rather than inside. Individuals were observed mostly sitting two to a table and practicing social distancing at the phones and kiosks. Only specific phones were available to use, as others were cautioned off with tape (Appendix A, Photo G).

#### L Unit- A Side

- When asked, an incarcerated person stated that soap and water were available in the restrooms and that they are cleaning the unit as needed. Hepastat spray bottles were observed available in multiple locations. “Do not sit” signs were placed on dayroom seats to provide for greater spacing (Appendix A, Photo H). A prototype plastic barrier shield was installed at phone banks, to allow for more phones to be used at the same time (Appendix A, Photo I). Very few incarcerated individuals were observed outside of their cells. However, while walking back from the restroom, a small group announced that they were having trouble calling the OCO number from the unit. In response, a letter was directly sent to both L unit Tier Reps from the Assistant Ombuds to clarify how to confidentially communicate with OCO<sup>1</sup> and an invitation to share their concern about not being able to contact OCO at the next tier rep meeting to AHCC leadership, if the problem continues.

#### N Unit- with isolation area (cells 2-20)

- Inside the unit, both COVID-19 and OCO posters were visible in the dayroom. The housing unit appeared very clean. Porters were observed cleaning near the cautioned off area of isolation cells #2-20 (Appendix A, Photo J). The only incarcerated individuals observed in the unit were the porters. When asked, they said they clean as needed. All DOC staff and incarcerated individuals were wearing face coverings. The isolation cells were empty on the day of monitoring. The only incarcerated person in isolation or quarantine, on the day of monitoring, was housed in a medical isolation cell, as he was entering from the community and screened directly to isolation.

#### Kitchen Area

- Social distancing is difficult in a small commercial kitchen with many incarcerated individuals and DOC staff working in tight spaces. All DOC staff and incarcerated individuals were observed wearing face coverings and while preparing and serving food, were observed wearing hair nets and gloves. Multiple cleaning products were observed, including Hepastat spray bottles and peroxide. The dining halls are currently being used as food assembly areas and the OCO

---

<sup>1</sup> The problem potentially was that the incarcerated individuals thought that they had to enter their PIN number to call OCO, which is not accurate. Any phone accessible to the incarcerated should be able to dial the hotline directly.

staff observed the assembly process of grab and go meals in white foam, single use, food containers “clamshells” (Appendix A, Photo K). As noted earlier, the plastic transportation cart stacked with pre-assembled “clamshells” ready for delivery is not insulated and does not allow for consistent food temperature when delivered (Appendix A, Photo L).

#### Medical Clinic

- OCO staff observed all DOC staff wearing face coverings and other PPEs. OCO staff also observed social distancing protocols in place, such as red tape and red paint placed on permanent benches in waiting areas and on the ground to provide for greater spacing in pill lines (Appendix A, Photos M & N). A hand sanitizer station was available, under supervision, near the entrance of the clinic (Appendix A, Photo O).
  - Health Services Manager 2 stated that staff has decreased call out times and placed K Unit on its own movement, as tools to reduce potential infection occurring within the clinic.
  - On the date of monitoring, only one incarcerated individual was in isolation or quarantine. That individual was housed in a medical isolation cell. OCO staff did not directly speak to the individual because, at the time of monitoring, the individual had been incarcerated for less than 24 hours. Additionally, when observing the medical clinic, OCO staff was asked to remain out of the hallways as outside paramedic and fire department individuals were on site.

#### Regional Care Facility

- OCO staff toured the Regional Care Facility in its early assembly stage, in the building previously used for religious activities. New medical care beds were staggered throughout various rooms in the building, to provide for greater social distancing (Appendix A, Photo P).

#### ***Medium Security Unit (MSU)***

##### C6 Recreation Area: Temporary Housing

- OCO staff toured multiple temporary housing rooms in the recreation area of C6. Individuals were observed sleeping in cots assembled to provide greater physical distancing with metal shelving units placed at the head of each cot (Photo Q). The floors appeared clean; however, the area was full with personal belongings. Hepastat spray bottles were observed in various locations throughout but no person was observed actively cleaning. One incarcerated individual was observed watching television alone in a separate room and, when asked, said that the temporary housing area was quiet.

### MSU Medical Clinic

- Medical staff shared that incarcerated individuals are seen one at a time, which allows for greater social distancing. Additionally, all appointments for the Nurse Practitioners have been moved to one hour and all other call outs are staggered. The staff reported to, “a lot of wiping down surfaces” and that they had not been placed on mandatory overtime. The overall mood of the MSU medical clinic seemed positive. All staff were wearing face coverings and no incarcerated individuals were in the clinic during the monitoring visit. A hand sanitizer station was available, under supervision, near the entrance of the clinic (Appendix A, Photo R).

### ***Correctional Industries***

- OCO staff toured the CI area where incarcerated individuals were making protective gowns. The individuals were spaced out, to allow for greater social distancing. All CI staff and incarcerated individuals were observed wearing face coverings (Appendix A, Photo S).
- In the optical area, OCO staff observed incarcerated individuals making protective face shields. The individuals were seated with space between them to allow for greater social distancing. All CI Staff and incarcerated individuals were observed wearing face coverings (Appendix A, Photo T).

### ***Tier Rep Meetings (Main & MSU)***

- OCO staff attended both the Main and the MSU Tier Rep Meetings and observed tables and seats arranged to provide for greater social distancing. During both meetings, OCO staff observed all DOC staff and incarcerated people professionally and politely interacting.
- OCO staff requested to meet with Tier Reps individually; however, due to time restrictions, were only able to meet, briefly, with MSU Tier Reps. During that conversation, three out of the four reps asked for clarification about the role of OCO. Information about how to confidentially communicate with OCO was provided and posted OCO posters were pointed out. All reps shared that most individuals were no longer as fearful and concerned about their health and safety, related to COVID-19. However, the changes in protocols and procedures were challenging and they hoped to be able to return to a regular visiting schedule soon.

## Appendix A

### Photos

**Photo A**



**Description:** Entry DOC staff with screening questions, touchless temperature gun, and standing behind protective barrier. In foreground additional face coverings and green dots (today's color which signifies that the individuals successfully passed daily screening).



**Photo B**

**Description:** DOC staff observed wearing face coverings while outside.



**Photo C**

**Description:** DOC Staff observed wearing PPEs while outside.



**Photo D**

**Description:** Incarcerated individuals following a staggered spacing while walking to pick up “grab and go” meal from the kitchen.





**Photo E**

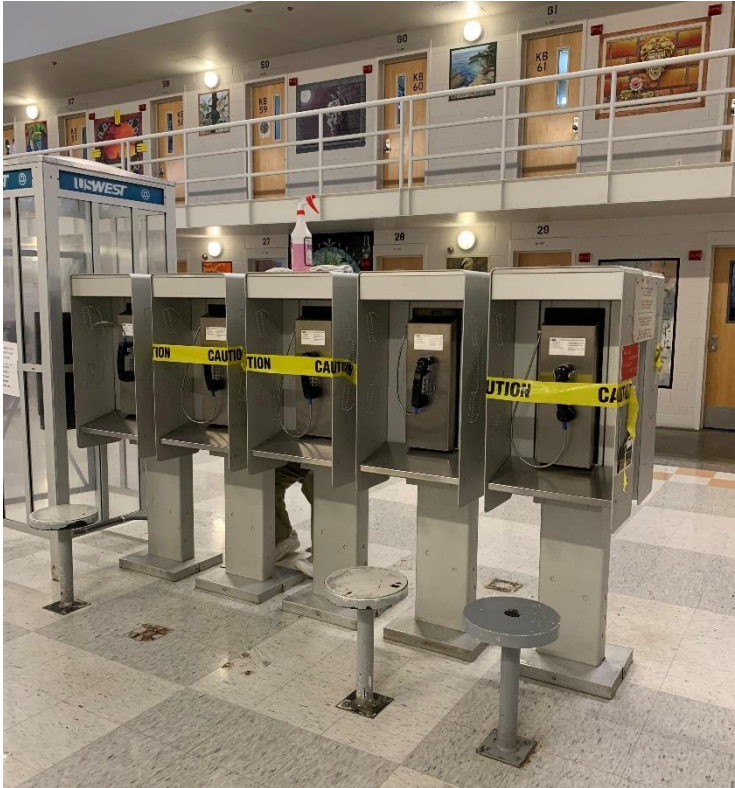
**Description:** Desks separated to allow for physical distancing while programming.



**Photo F**

**Description:** Incarcerated individuals observed wearing face coverings and physically distancing while outside.





**Photo G**

**Description:** Phones cautioned off and seats removed to increase physical distancing while in use.



**Photo H**

**Description:** Demonstration of cleaning dayroom tables with Hepastat 256 along with “do not sit” signs on seats to provide for greater physical distancing.



**Photo I**

**Description:** Prototype of installed shields to allow for more phones to be used at the same time. Note: Phone station on the far right is ADA accessible (no permanent seat).



**Photo J**

**Description:** N Unit's isolation area cautioned off. Note: No incarcerated individuals housed in these cells during monitoring visit.





**Photo K**

**Description:** “Grab and go” assembly process in dining facility.



**Photo L**

**Description:** “Clamshell” a white foam, single use, food containers ready for transportation. Note: lack of insulation to maintain consistent food temperature.



**Photo M**

**Description:** Red Paint on ground to demarcate physical distancing spacing in pill line.



**Photo N**

**Description:** Red marks on benches to demarcate physical distancing spacing in medical clinic waiting area.





**Photo O**

**Description:** Hand sanitizer station available under supervision in clinic. Medical staff pointing toward modification to reduce the amount of sanitizer dispensed at one time.



**Photo P**

**Description:** Regional Care Facility, in process of being assembled.



**Photo Q**

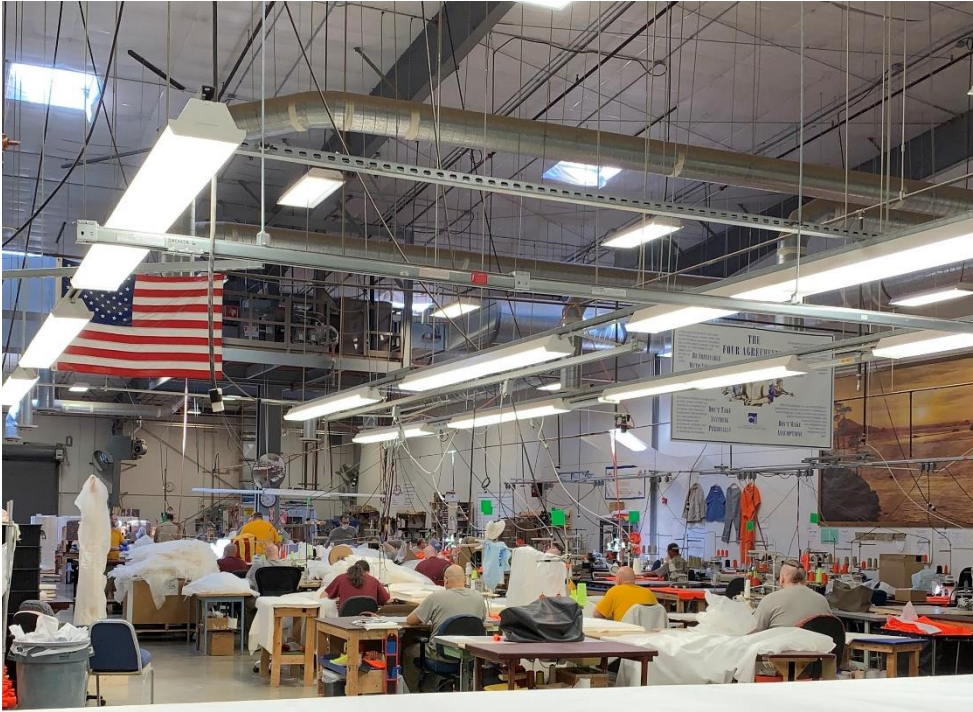
**Description:** Temporary Housing in MSU with individual sleeping cots, assembled to provide for greater distancing.



**Photo R**

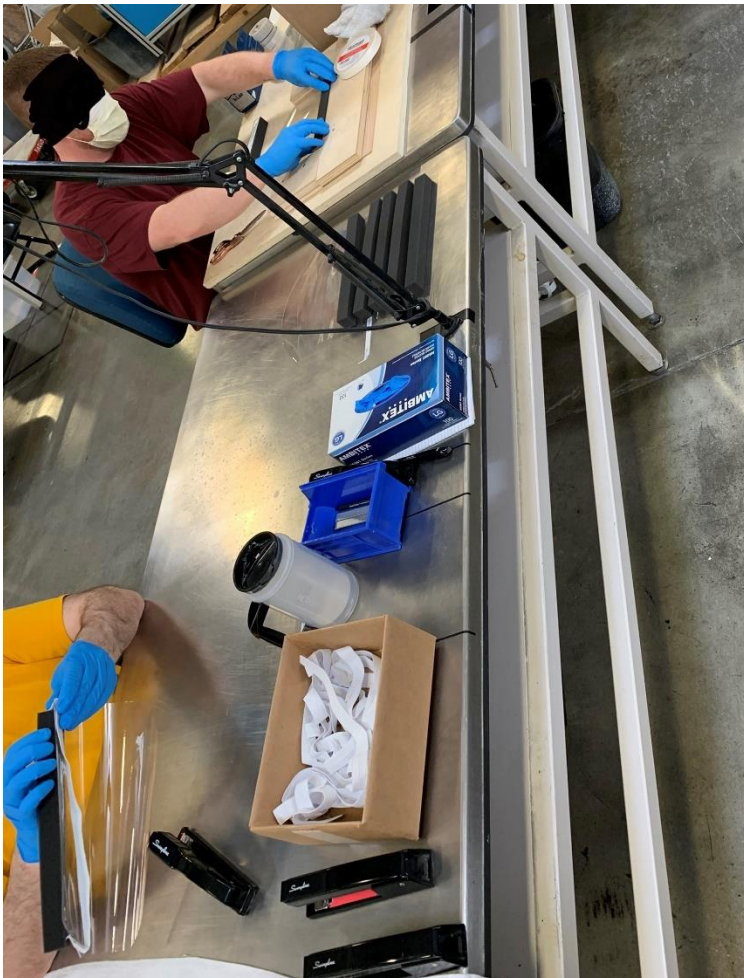
**Description:** Hand sanitizer station outside of medical clinic in MSU.





**Photo S**

**Description:** Correctional Industries area with incarcerated individuals making protective gowns.



**Photo T**

**Description:** Correctional Industries area with incarcerated individuals making protective face shields.

## Appendix B

### Monitoring Visit Checklists

Entry Main —

Questions	Answer	Comments
1. Does DOC staff take your temperature?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
2. Does DOC staff log the temperature?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <u>NA</u>	Note: Ask to see the log, ask whether all incoming personnel are similarly screened
3. Are staff cleansing the thermometer between uses?	Yes <input type="checkbox"/> No <input type="checkbox"/>	- Did not observe. I was the only person screened @ the time
4. Does DOC staff ask screening questions?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	asked me to answer - I read to myself
5. Is DOC staff wearing appropriate PPE (gown, gloves, surgical mask, eye protector)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Ask if they're changing the PPE between screens masks & gloves worn
<b>Additional Notes</b> Standing behind large protective shield		

Clinic Main - Spoke w/ Health Services Manager?  
D. McIntyre

Questions	Answer	Comments
1. Is social distancing being maintained in the waiting area?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	- Red Tape & Paint
2. Is social distancing being maintained in the pill line?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Red Paint
3. Are incarcerated individuals all wearing masks?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
4. Is DOC staff wearing masks and other PPE?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
5. (Ask staff) Have sick call times been staggered or have staff taken other measures to reduce potential infection occurring within the clinic?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Smaller callouts Limit on own movement
<b>Additional Notes</b> ★ They go out to camp as much as possible ★ Staff a bit stressed & tired		



Kitchen/Dining Area

Main

Questions	Answer	Comments
1. Are posters/flyers posted with information regarding COVID-19, symptoms, and how to report?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Different languages? Spanish
2. Is the OCO poster/flyer posted?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Said yes - did not see
3. Does the kitchen/dining area appear clean?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
4. Are incarcerated persons observed cleaning the dining area?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Ask: How often do you clean? • Cleaning product available → assembling food c. time of month
5. What type of chemicals/disinfectants are incarcerated porters using to clean?		Peroxide - nothing Wash'n'wack Food Contact Cleaner Sanitizer
6. Is soap and water available for incarcerated workers in the kitchen area?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
7. Is hand sanitizer available in the dining/kitchen area?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
8. Are incarcerated individuals maintaining six feet of distance in the dining area?	Yes <input checked="" type="checkbox"/> N/A No <input type="checkbox"/>	Dining not in use - Being used for Assembly of food
9. Are mealtimes staggered to better enable social distancing?	Yes <input checked="" type="checkbox"/> N/A No <input type="checkbox"/>	Grab & go staggered
10. Are incarcerated individuals all wearing masks?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
11. Are staff maintaining six feet of physical distance from other staff and incarcerated individuals?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Not possible in tight kitchen work space
12. Are staff all wearing masks and any additional PPE?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Kitchen PPE's gloves, Hair Nets & Masks
13. Are interactions between staff and incarcerated individuals tense?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Describe. Calm & Polite
Additional Notes		

Regular Housing Unit:

Kunit Bside

Questions	Answer	Comments
1. Are posters/flyers posted with information regarding COVID-19, symptoms, and how to report?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Different languages? Spanish
2. Is the OCO poster/flyer posted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
3. Does the housing unit appear clean?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
4. Are there any current maintenance concerns (e.g. broken sinks)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Door bell not working
5. Are incarcerated porters observed cleaning the unit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Ask: How often do you clean? Constant & as needed
6. What type of chemicals/disinfectants are incarcerated porters using to clean the housing unit?		Pink & green spray bottle (purple) [Hepastat]
7. Is soap and water available on the housing unit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Restrooms
8. Is hand sanitizer available on the housing unit?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
9. Are incarcerated individuals maintaining six feet of distance in the sleeping area?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Not possible in cells
10. If dormitory/bunk sleeping area, are individuals sleeping head to foot?	Yes <input type="checkbox"/> No <input type="checkbox"/>	N/A
11. Are incarcerated individuals maintaining six feet of distance in the dayroom area?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	yes, mostly 2 to a table
12. Are incarcerated individuals maintaining six feet of distance at the phones and kiosks?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Separated by caution & closed off
13. Are incarcerated individuals all wearing masks?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
14. Are staff maintaining six feet of distance?	Yes <input type="checkbox"/> No <input type="checkbox"/>	mostly - not always possible
15. Are staff all wearing masks and any additional PPE?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	gowns, gloves & spray bottom of shoes

unit

16. Are interactions between staff and incarcerated individuals tense?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Describe. <del>Calm</del> Calm
17. Is there a room near the housing unit to evaluate persons with COVID-19 symptoms?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Describe. Health Service Room

**Additional Notes**



Regular Housing Unit: L Unit Aside

Questions	Answer	Comments
1. Are posters/flyers posted with information regarding COVID-19, symptoms, and how to report?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Different languages? Spanish
2. Is the OCO poster/flyer posted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
3. Does the housing unit appear clean?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
4. Are there any current maintenance concerns (e.g. broken sinks)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Reported that I/I can't call oco - checked - maybe misdial?
5. Are incarcerated porters observed cleaning the unit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Ask: How often do you clean? As Needed
6. What type of chemicals/disinfectants are incarcerated porters using to clean the housing unit?		Hepastat spray bottle
7. Is soap and water available on the housing unit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
8. Is hand sanitizer available on the housing unit?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
9. Are incarcerated individuals maintaining six feet of distance in the sleeping area?	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>	Not possible in cell
10. If dormitory/bunk sleeping area, are individuals sleeping head to foot?	Yes <input type="checkbox"/> No <input type="checkbox"/>	N/A
11. Are incarcerated individuals maintaining six feet of distance in the dayroom area?	Yes <input type="checkbox"/> No <input type="checkbox"/>	only porters in day room & people walking back from restroom
12. Are incarcerated individuals maintaining six feet of distance at the phones and kiosks?	Yes <input type="checkbox"/> No <input type="checkbox"/>	no one @ phones OR kiosks
13. Are incarcerated individuals all wearing masks?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
14. Are staff maintaining six feet of distance?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
15. Are staff all wearing masks and any additional PPE?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	



Lunit

16. Are interactions between staff and incarcerated individuals tense?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Describe. Again, calm
17. Is there a room near the housing unit to evaluate persons with COVID-19 symptoms?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Describe. did not appear to be a specific room

**Additional Notes**

- after visit - I asked AHCC to ~~review~~ phone records only 1 call placed to OCO from Lunit. Perhaps misdialed?

wrote to both their reps to provide more detailed information a/b how to dial / reach / write OCO.

Regular Housing Unit:

<sup>w/</sup> Nunit - Isolation Area #2-20

Questions	Answer	Comments
1. Are posters/flyers posted with information regarding COVID-19, symptoms, and how to report?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Different languages? Spanish
2. Is the OCO poster/flyer posted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
3. Does the housing unit appear clean?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	very clean
4. Are there any current maintenance concerns (e.g. broken sinks)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
5. Are incarcerated porters observed cleaning the unit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Ask: How often do you clean? As Needed
6. What type of chemicals/disinfectants are incarcerated porters using to clean the housing unit?		Hepastat
7. Is soap and water available on the housing unit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
8. Is hand sanitizer available on the housing unit?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
9. Are incarcerated individuals maintaining six feet of distance in the sleeping area?	Yes <input type="checkbox"/> No <input type="checkbox"/>	NO - not possible in cells
10. If dormitory/bunk sleeping area, are individuals sleeping head to foot?	Yes <input type="checkbox"/> No <input type="checkbox"/>	n/a
11. Are incarcerated individuals maintaining six feet of distance in the dayroom area?	Yes <input type="checkbox"/> No <input type="checkbox"/>	no one in dayroom except porters -
12. Are incarcerated individuals maintaining six feet of distance at the phones and kiosks?	Yes <input type="checkbox"/> No <input type="checkbox"/>	n/a
13. Are incarcerated individuals all wearing masks?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
14. Are staff maintaining six feet of distance?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	most of the time
15. Are staff all wearing masks and any additional PPE?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	

NUnit

16. Are interactions between staff and incarcerated individuals tense?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Describe. Appeared Calm
17. Is there a room near the housing unit to evaluate persons with COVID-19 symptoms?	Yes <input type="checkbox"/> No <input type="checkbox"/> ?	Describe. - did not ask -

**Additional Notes**

No one currently in isolation cells



Regular Housing Unit: C6 Recreation for MSU - Temporary Housing

Questions	Answer	Comments
1. Are posters/flyers posted with information regarding COVID-19, symptoms, and how to report?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Different languages? Spanish
2. Is the OCO poster/flyer posted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Did not see
3. Does the housing unit appear clean?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Floor clean areas full of personal belongings
4. Are there any current maintenance concerns (e.g. broken sinks)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
5. Are incarcerated porters observed cleaning the unit?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Ask: How often do you clean? Cleaning Tools available
6. What type of chemicals/disinfectants are incarcerated porters using to clean the housing unit?		Hepastat Spray Bottles
7. Is soap and water available on the housing unit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
8. Is hand sanitizer available on the housing unit?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
9. Are incarcerated individuals maintaining six feet of distance in the sleeping area?	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>	Did not measure seemed a bit close in some areas a mile in others - Depends
10. If dormitory/bunk sleeping area, are individuals sleeping head to foot?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Separated by metal units
11. Are incarcerated individuals maintaining six feet of distance in the dayroom area?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	only one person observed in day room
12. Are incarcerated individuals maintaining six feet of distance at the phones and kiosks?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> n/a	<del>not possible</del> (highways in day room)
13. Are incarcerated individuals all wearing masks?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
14. Are staff maintaining six feet of distance?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	mostly - not always possible
15. Are staff all wearing masks and any additional PPE?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	

Cle Recreation - Emp. Housing

16. Are interactions between staff and incarcerated individuals tense?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Describe. Calm
17. Is there a room near the housing unit to evaluate persons with COVID-19 symptoms?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Describe. Medical Clinic

**Additional Notes**

### Entry

Questions	Answer	Comments
1. Does DOC staff take your temperature?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2. Does DOC staff log the temperature?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Note: Ask to see the log, ask whether all incoming personnel are similarly screened
3. Are staff cleansing the thermometer between uses?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4. Does DOC staff ask screening questions?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
5. Is DOC staff wearing appropriate PPE (gown, gloves, surgical mask, eye protector)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Ask if they're changing the PPE between screens
Additional Notes		

### Clinic

*Camp*

Questions	Answer	Comments
1. Is social distancing being maintained in the waiting area?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	1 @ a time
2. Is social distancing being maintained in the pill line?	Yes <input type="checkbox"/> No <input type="checkbox"/>	n/a - no pill line only ISSnables
3. Are incarcerated individuals all wearing masks?	Yes <input type="checkbox"/> No <input type="checkbox"/>	n/a - none in clinic
4. Is DOC staff wearing masks and other PPE?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
5. (Ask staff) Have sick call times been staggered or have staff taken other measures to reduce potential infection occurring within the clinic?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	All appts for NP moved to 1 hour - staggered callouts
Additional Notes		

"a lot of wiping down surfaces"

no mandatory OT for employees (yet)





STATE OF WASHINGTON  
**DEPARTMENT OF CORRECTIONS**  
P.O. Box 41100 • Olympia, Washington 98504-1110

May 21, 2020

Joanna Carns  
Office of Corrections Ombuds  
PO Box 43113  
Olympia, WA 98504

Dear Ms. Carns:

The Washington Department of Corrections appreciates the opportunity to respond to the 'OCO Monitoring Visit to Airway Heights Corrections Center' report completed by the Office of Corrections Ombuds (OCO).

The Department of Corrections takes very seriously the health and safety of the incarcerated population and staff in Washington state correctional facilities. The agency appreciates the opportunity to have your staff tour the Airway Heights Corrections Center and evaluate the facility's implementation of the protocols and procedures put in place to respond to the COVID-19 pandemic. The information provided by the OCO was useful to ensure the Department of Corrections is doing everything it can to ensure the incarcerated population's health and safety while incarcerated, especially during the COVID-19 pandemic.

Airway Heights Corrections Center has put in place a plan to pursue the use of thermal transportation carts and rigid food trays for food services which will keep food warm during transport to the K-unit. By implementing this process the facility hopes to alleviate some of the concerns regarding food being served cold to the incarcerated population and to reduce the waste produced from the currently used Styrofoam clam shells.

We also appreciate your team's understanding of the unique implementation across the system and the addition of policies and procedures being put in place to protect our population. We will continue to proactively implement precautionary measures as the COVID-19 pandemic progresses. Moving forward, the Washington Department of Corrections will continue to collaborate with the Office of the Corrections Ombuds on any future quality assurance visits.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steve Sinclair", is written over a horizontal line.

Steve Sinclair, Secretary  
Washington Department of Corrections

*"Working Together for SAFER Communities"*