

MEETING MINUTES

Date: September 26, 2025

Scheduled Time: 1:00-3:00pm

1. Meeting started at 1:01pm; Lead by Nick Brock

- Agenda Overview
- July meeting minutes – Motion moved and second by Minna Long and Ray Dumas

2. Legislative Report: Dr. Frasier; Last push before 10/1/25 due date. Great work by all.

- Nick Brock went through each page, each line with committee.
 - Direct input and comments from members and adjustments made.
 - AJAC Manufacturing program is not construction related, issue was addressed. Motion by S. Petermann to proceed with member vote, 2nd by M. Pirie. A vote took place, and all 15 voting members present agreed that the data should be included in the report but with a notation. Vote record on file.

3. Subcommittee updates:

- Data mapping
- Legislative Writing
- Training assessment
- Transition Planning

All stated their gratitude to subcommittee members for their dedication and support

4. Old/New Business

- Dr. Frasier shared the link & CTP participation for the Housing Postsecondary Education & Workforce Committee, Finishing Trades Institute Northwest meeting on 9/24/25.
<https://www.tvw.org/watch/?clientID=9375922947&eventID=2025091148>
- Nick Brock commented on future expansion with experts. Megan Pirie added that previously incarcerated individuals that have participated in apprenticeship programs are a great option for future guest presenters
- Rep Fosse thanked all committee members for their hard work.

No Break, Meeting adjourned at 2:47pm by Nick Brock

Next Meeting. Virtual Oct 24th 1pm-3pm

Vote taken 9/26/25 during virtual meeting

VOTES

YES

YES

YES

YES

YES

YES

YES

YES

YES

YES

YES

YES

YES

YES

YES

Name		Committee Role
Office of the Corrections Ombuds (OCO)		
Elisabeth Kingsbury, Director		*Co-Chair
Zachary Kinneman, Community Relations Specialist		*Member
Carmen Donovan, Executive Assistant		Secretary
Nicholas Brock, Strategic Project Manager		Facilitator
Washington State Building and Construction Trades Council (WSBCTC)		
Dr. Erin Frasier, Assistant Executive Secretary		*Co-Chair
Minna Long, Strategic Programs Manager		*Member
Department of Corrections (DOC)		
Shane Loper, Director of Operations & Maintenance		*Member
Janece Levien, Education Services Administrator	*not present	*Member
Megan Pirie, Director of Person-Centered Services		*Member
Dr. Michael Sheehan, Data Analyst		Member
Emily Lovell, Executive Policy Deputy Director		Member
Correctional Industries (CI)		
Steven Petermann, Construction Trades Manager 3		*Member
Ryan Sadler, CI Asst. Director		*Member
Department of Children, Youth, and Families (DCYF)		
Gerdon Jones, Post-Secondary Education Administrator		*Member
Department of Labor and Industries (LNI)		
Rachel McAloon, Apprenticeship Program Manager		*Member
Washington State Board for Community and Technical Colleges (SBCTC)		
Dr. Genevieve Howard, Workforce Policy Assoc.	*not present	*Member
Washington Statewide Reentry Council		
VACANT		*Member
College Corrections Navigators and Apprenticeship Navigators		
Hanan Al-Zubaidy, Associate Director of Corrections Education	*not present	*Member
DeAnn Deal, Apprenticeship Coordinator, Northwest Laborers (NWLETT)		*Member
Lived Experience		
Adolphus Redding Jr., CNC Machinist, Tool Guage	*not present	*Member
Franklyn Smith, Director of Community & Housing, Freedom Project		*Member
Marcus Price, Reentry Manager, Seattle Clemency Project		*Member
Legislators		
Mary Fosse, WA State Representative		Member
Other agencies, boards, or entities the OCO has identified		
Ray Dumas, Business Agent, OPMCIA Local 528		*Member
Seth Newsome, Organizer, Washington & Northern Idaho District Council of Laborers		*Member

*Voting Member

15 YES VOTES Motion to keep AJAC manufacturing data and include notation that it is not construction related

Full Name	User Action Timestamp	
Donovan, Carmen (OCO)	Joined	9/26/25, 12:57:23 PM
DeAnn Deal	Joined	9/26/25, 12:57:23 PM
Pirie, Megan R. (DOC)	Joined	9/26/25, 12:57:23 PM
Loper, Shane (DOC)	Joined	9/26/25, 12:57:23 PM
Kinneman, Zachary (OCO)	Joined	9/26/25, 12:57:23 PM
Kinneman, Zachary (OCO)	Left	9/26/25, 1:00:14 PM
Kinneman, Zachary (OCO)	Joined	9/26/25, 1:01:09 PM
Brock, Nicholas (OCO)	Joined	9/26/25, 12:57:23 PM
Raymond Dumas	Joined	9/26/25, 12:57:35 PM
Minna Long	Joined	9/26/25, 12:57:41 PM
Kingsbury, Elisabeth (OCO)	Joined	9/26/25, 12:58:10 PM
Erin Frasier	Joined	9/26/25, 12:59:15 PM
Sheehan, Michael D. (DOC)	Joined	9/26/25, 12:59:34 PM
Sheehan, Michael D. (DOC)	Left	9/26/25, 1:12:22 PM
Sheehan, Michael D. (DOC)	Joined	9/26/25, 1:12:28 PM
Seth Newsome	Joined	9/26/25, 12:59:46 PM
Petermann, Steven W. (DOC)	Joined	9/26/25, 1:00:11 PM
Lovell, Emily C. (DOC)	Joined	9/26/25, 1:00:18 PM
Fosse, Rep. Mary	Joined	9/26/25, 1:01:11 PM
Jones, Gerdon P (DCYF)	Joined	9/26/25, 1:01:26 PM
Marcus Price	Joined	9/26/25, 1:02:25 PM
McAloon, Rachel (LNI)	Joined	9/26/25, 1:03:31 PM
Sadler, Ryan T. (DOC)	Joined	9/26/25, 1:10:17 PM
Franklyn Smith (Guest)	Joined	9/26/25, 1:23:40 PM