

Comments Submitted 12/21/2021

DIRECTIVE:

I.F. OCO suggests that DOC create standard written procedures to be used across all facilities that describe how individuals may receive personal property from community members. In the event that the standard procedures do not meet the needs of a facility, DOC could allow that facility to develop an alternative procedure. Consistency across facilities would likely result in greater understanding and compliance by community members and staff as well as clearer expectations for incarcerated people.

II.C. OCO again suggests creation of standard procedure to be used across all facilities. This may result in greater compliance among staff and clearer expectations for incarcerated people.

V.A.1. This section should clearly state how an employee will contact the designated individual and should require documentation in the person's electronic file.

ATTACHMENT 1:

OCO supports the consolidation of the several original attachments into one. This promotes gender equity while maintaining gender responsiveness.

Scarf: OCO suggests increasing the allowable number of scarves to 7 so that individuals who wear headscarves/hijabs for religious purposes do not have to launder scarves multiple times per week. Alternatively, DOC could create a separate allowance for (7) headscarves/hijabs.

Employer-issued work clothing: OCO suggests increasing the allowable number of pants and shirts to 5 each, so that individuals do not have to launder work clothes multiple times per week.

Employer issued work clothing: OCO suggests increasing the allowable number of boots/shoes to 2. This would allow more time for soiled footwear to dry before individuals must re-wear them.