

Comments Submitted 1/13/2023

**DIRECTIVE:**

**I.A.**

This subsection states that personal property will be inventoried and secured before transfer. The OCO suggests adding language to clarify who is to do this, by when, and whether there is a mandatory form.

**I.B.3.b.**

This subsection states that boxes not sent with the transferring individual will be shipped “as soon as possible.” The OCO suggests that the DOC clarify by identifying a specific time frame or the number of days (“within 30 days,” e.g.).